



## TENT VOLUNTEER JOBS

Without parents, rowing competitions would not happen! Volunteers play an important role in ensuring that each race is safe and fair. The B-CC Crew tent is the central area for water and food for the athletes before and after races. At Georgetown, St. Andrew's and Philadelphia races, the tent is located near the finish line and is also the hub of race-day activity for parents and other spectators as they gather to watch the races. Volunteering for a tent job is a great way for you to meet fellow parents and get to know the athletes on the team.

Thank you for volunteering for a tent job!

### QUARTERMASTER

The Quartermaster houses the tents and all related tent supplies (baskets, storage containers coolers, white board, chairs, banners, etc.) during the year.

Duties: Assess usefulness and quality of tent and supplies prior to Fall and Spring racing seasons; Dispose of and replace items as necessary; Update the inventory list of supplies each year before Fall and Spring racing season begins; Track whereabouts of tent and supplies throughout the racing season so that at the end of each season, tent and supplies are returned to the Quartermaster.

### TENT SUPERVISOR

The Tent Supervisor is responsible for overall coordination of the tent on race day. For more information on racing venues go to [www.bccrowing.net](http://www.bccrowing.net), "Info", "Directions".

Duties: Ensure that the tent and other supplies arrive early to the race course and are set up properly before the first race; (set up is generally at the same time the coxes arrive at the race site); Monitor the checklist of volunteers for food/drink/tent; Ensure that the tent and other supplies are returned to the Quartermaster at the end of a race.

- *Georgetown:* The tent and supplies are set up in Washington Harbour Park near the finish line of the race course. Because Washington Harbour Park is a public park, it is important for parents and athletes not to leave valuables at the tent.
- *Anacostia:* Two tents are set up: one (with the supplies) for the athletes who are at the Anacostia Community Boathouse (on the Washington Navy Yard side of the Anacostia River) and one for the parents who are across the river in the Anacostia Park.
- *Occoquan:* The tent and supplies are set up for the rowers/coxswains only near the boathouses and the launch area. Parents do not stay at the athletes' tent, but rather watch the races from the grandstand located at near the finish line.
- *St. Andrews:* The tent and supplies are set up near the finish line of the race course.

- *Philadelphia*: The tent and supplies are set up as close to the grandstand as possible. Because the area along Kelly Drive is a public park, it is important for parents and athletes not to leave valuables at the tent.

**Tent Set-Up Assistant (two per race except for Anacostia which requires four per race)**

Duties: Arrange to pick up tent and supplies from Quartermaster and/or arrive early to set up tent and other supplies; Remain at the tent until first shift of volunteers arrive at tent.

**Tent Minders (one for every 30 minutes of a race)**

Duties: Replenish water and food items for athletes as necessary; Stays in the general vicinity of the tent to ensure that items do not “walk away.” (These jobs are coordinated parents aren’t on duty while during their child’s race.)

**Tent Take-Down Assistant (two per race except for Anacostia)**

Duties: Dismantles tent and supplies and takes back to Quartermaster and/or arranges to take back to Quartermaster; Ensures that site is clear of leftover food, water, left behind belongings and all trash is removed.

**WATER/FOOD PROVIDERS**

Duties: Supply tent and/or trailer site with water/food for athletes at the appointed time; Assist in setting up water/food at the tent as needed; assist in cleaning up water/food as needed.